

Regular Meeting

June 14, 2022

Meeting was called to order at 7:02p.m. with moment of silent meditation and salute to the flag.

Agenda Review: None

Executive Session Announcement:

An Executive Session was held during the June 8, 2021 Committee of the Whole Meeting from 7:03 – 7:23pm for personnel and student discipline purposes.

Members Present: Barry England, Patricia Kensinger, Carlee Ranalli, Austin McMonagle, Jill Norris, Joseph Detwiler, Adam Hileman, Louis Breneman, and Benjamin Postles

Members Absent: None

Others Present: Bonnie Dopp, Robert Loucks, Lisa Murgas, and Jennifer Metzler

Minutes

Mr. Hileman moved that the minutes of the Committee of the Whole Meeting of May 3, 2022 and the Regular Meeting of May 10, 2022 be approved and filed for audit. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Citizens’ Forum

Mr. Loucks and Ms. Dopp addressed the Board regarding concern over their daughters’ inhaler and bullying while in school.

Treasurer’s Report

Mr. Postles moved that the Treasurer’s Report for May 2022 be accepted and filed for audit. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

Balance May 1, 2022	\$ 2,944,954.16
Receipts -May 2022	+ <u>484,397.99</u>
	\$ 3,429,352.15
Disbursements -May 2022	- <u>839,504.81</u>
Balance May 31, 2022	\$ 2,589,847.34
CAPITAL RESERVE	\$256,582.44
Interest	\$ 483.21
Delinquent P.C. Tax	\$ 178.50
Local Realty Transfer Tax	\$ 7,791.49
Local Services Tax	\$ 931.89
P.C. Tax	\$ 94.50
Wage Tax	\$ 62,890.80

Commonwealth of PA

AG Grant	\$ 7,500.00
CARES Act- ESSER Funds- local	\$ 11,419.86
ESSER health and safety	\$ 18,538.80
National School Lunch	\$ 50,385.92
Social Security	\$ 41,093.09

Title I Improving Basic Programs	\$ 18,347.60
Title II Improving Teacher Quality	\$ 14,104.20
Title IV Student Support and Acad.	\$ 785.14

Vocational Ed

Department of Education

Reap Grant	\$ 29,895.00
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Credits

Chromebook Insurance/Repairs	\$ 160.00
Student Activities Reimb	\$ 666.32
Raystown Fuel Reimb	\$ 6,784.77
Child Advocates of Blair-Lease	\$ 250.00
Café payroll reimb	\$ 212,150.11

Budgetary Transfers

None

Athletic and General Fund Bills

Mrs. Kensinger moved that the Athletic Fund bills in the amount of \$1,586.52 and General Fund bills as listed be approved. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Athletic Fund

Ken Wertz Hauling	2 port toilets 3/9-3/31 per invoice 40464	\$ 146.52
Umpire	jh basball umpire (2 games) 4/11 Bellefonte	\$ 120.00
Umpire	jh basball umpire (2 games) 4/11 Bellefonte	\$ 120.00
Umpire	JH Softball umpire 4/12 Bellwood	\$ 60.00
Umpire	JH Softball umpire 4/12 Bellwood	\$ 60.00
Umpire	Var Softball umpire 4/12, Bellwood	\$ 75.00
Umpire	Var Softball umpire 4/12, Bellwood	\$ 75.00
Umpire	JH Baseball umpire 2 games Spring Cove 4/13	\$ 120.00
Umpire	JH Softball umpire 4/25 West Branch	\$ 60.00
Umpire	JH Softball umpire 4/25 West Branch	\$ 60.00
Umpire	Var Softball umpire 4/25 West Branch	\$ 75.00
Umpire	Var Softball umpire 4/25 West Branch	\$ 75.00
Umpire	JH Softball umpire 4/27 Juniata Valley Dbl.Head.	\$ 120.00
Umpire	JH Softball umpire 4/27 Juniata Valley Dbl Head	\$ 120.00
Umpire	Var Softball umpire 4/27 Juniata Valley dbl head	\$ 150.00
Umpire	Var Softball umpire 4/27 Juniata Valley dbl head	\$ 150.00
TOTAL		\$ 1,586.52

General Fund

Check Number 14140 to Check Number 14229 in the amount of \$314177.30.

(See attached Listing)

Financial Reports

Mr. Hileman moved that the following Financial Reports for May 2022 be accepted and filed for audit. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Athletic Fund
Budget Report

Student Activities Fund
Cafeteria

Information Reports

A. **Superintendent:** Mrs. Murgas reported on: (1) End of Year Activities (2) CTC Senior Night (3) Graduation (4) LERTA (5) Summer Work (6) Next Year Prep

B. Instructional Reports

1. **Elementary** – (1) End of Year Activities (2) Summer Reading Program (3) Kindergarten Meet and Greet
2. **Secondary** – No report given
3. **Guidance** – Mrs. Loose
4. **Nurse** – Mrs. Ebersole
5. **Technology** – In-Shore

C. Instructional Reports

1. **Facilities** – Mr. Mingle

Board Reports

A. GACTC – Mrs. Ranalli reported on: (1) Senior Awards (2) 2022-23 Budget Approved (3) Truck Donation

School Solicitor Appointment

Mrs. Ranalli moved that Beard Legal Group, PC, be reappointed as school district solicitor for the 2022-23 school year at the rate of \$165/hr. for Solicitorship matters and Labor Relations and Litigation matters. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

School Dentist Appointment

Mr. Detwiler moved that Dr. Jonathan Zimmerman be reappointed as school district dentist for the 2022-23 school year at the rate of \$3.00 per exam. Seconded by Mr. Hileman. Motion carried – all members voting in the affirmative.

School Physician Appointment

Mrs. Ranalli moved that Dr. McLellan/Williamsburg Family Practice be reappointed as school district physician for the 2022-23 school year at a rate of \$25 for student physicals and \$30 for sports physicals. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

ACCESS Reappointment – Debbie Aigner

Mr. Postles moved that Debbie Aigner be reappointed to preview IEP's for ACCESS billing for the 2022-23 school year at the following rates: 1-2 billable services \$7 per IEP; 3-5 billable services \$8 per IEP; 6-9 billable services \$9 per IEP. Seconded by Mr. Hileman. Motion carried – all members voting in the affirmative.

ACCESS/Special Education Consultant

Mrs. Ranalli moved that James Kaufman be reappointed as ACCESS/Special Education Consultant for the 2022-23 school year at a stipend of \$100 per hour. Seconded by Mrs.

Kensinger. Motion carried – the following members voting in the affirmative: all members voting in the affirmative.

Professional Staff Salaries 2022-23

Mr. Postles moved that the list of professional staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Ranalli. Motion carried – all members voting in the affirmative. (See attached salaries)

Administrative & Confidential Staff Salaries 2022-23

Mr. Hileman moved that the list of administrative and confidential staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative. (See attached salaries)

Budget Transfers

Mr. Detwiler moved that the Board authorize the Business Manager and Auditor to make additional budget transfers as necessary through June 30, 2022. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Additional Bills

Mrs. Ranalli moved that the Board authorize the Business Manager to pay any additional bills necessary through June 30, 2022. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

2022-23 General Fund Final Budget

Mrs. Ranalli moved the 2022-23 General Budget be adopted reflecting Revenues in the amount of \$8,099,205 and Expenditures in the amount of \$8,606,867, reflecting a .2 mill tax increase, and that the annual Tax Levy, Homestead/Farmstead Exclusion and Installment Payment Tax Resolution as presented, be approved. The 2022-23 mileage rate will be 9.082. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative. (See attached Resolutions)

Contract Renewals

Mr. Postles moved that the following contracts be renewed for the 2022-23 school year. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

ESS - \$4,541.65

CIPA - \$3,543

Camco - \$59/hr.

Skyward - \$8,984.46

EDULINK - \$1,907.00

Get More Math - \$3,416.87

On Hand Schools, Inc - \$11,531.40

Extended Family Programs-Elementary \$94.44/Secondary \$91.44

Navigate 360 - \$1,545.00

IPI Security Services - \$18.95/hr. per event

The Meadows - \$67/day for educational services

Interim Services - \$45/hr. nurse, \$20/hr. personal care aide

Spangler - \$7,350

Committed Fund Balance

Mr. Postles moved that as of June 30, 2022, \$1,670,000 of Williamsburg Community School District's fund balance be committed for future anticipated PSERS retirement costs. This amount is subject to change dependent on the final 2021-22 audited financial statements. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Williamsburg Community Library Donation

Mr. Detwiler moved that the Board approve a \$600 donation to the Williamsburg Community Library to assist with the mortgage payment. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

District Land Survey Proposal

Mr. Postles moved that the Board approve the Land Survey Proposal from Keller Engineers, in the amount of \$4,980 to survey the property boundaries at the elementary school and football field. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

An Executive Session was called from 7:39 – 8:21 for personnel purposes.

School Police Officer Contract Renewal

Mr. Hileman moved that the Board approve the three-year contract renewal from July 1, 2022 through June 30, 2025 with Charles Stitt to provide School Police Officer Services, as presented. The hourly rates in the contract are \$21.50, \$22.00, and \$22.50. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Act 93 - Jennifer Metzler

Mrs. Kensinger moved that the Board accept the Act 93 Administrative Compensation Plan for Jennifer Metzler beginning July 1, 2022 through June 30, 2025, reflecting a 3% pay increases for each year of the agreement, as presented. Seconded by Mr. McMonagle. Motion carried – all members voting in the affirmative.

Act 93 - Jennifer Frederick

Mr. Detwiler moved that the Board accept the Act 93 Administrative Compensation Plan for Jennifer Frederick beginning July 1, 2022 through June 30, 2025, reflecting a salary of \$68,000 in 2022-23 and reflecting 3.5% and 3.25% pay increases, as presented. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Act 93 - Kalie Zabrosky

Mr. Postles moved that the Board accept Act 93 Administrative Compensation Plan for Kalie Zabrosky beginning July 1, 2022 through June 30, 2025, reflecting a 3% pay increases for each year of the agreement, as presented. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request – Jenna Cheslock

Mr. Postles moved that the Board ratify the superintendent's approval of Jenna Cheslock's leave without pay for May 19, May 20 and May 23, 2022 and a half of a no pay day on May 13, 2022. Seconded by Mrs. Ranalli. Motion carried – all members voting in the affirmative.

Superintendent Evaluation

Mrs. Ranalli moved that the Board approve the satisfactory Superintendent Evaluation for the 2021-22 school year for Lisa M. Murgas. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Extended Campus Partnership Agreement

Mr. Hileman moved that the Board approve the Extended Campus Partnership Agreement at a cost of \$6,000 for grades 6-12 and \$4,320 for grades K-5, as presented. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Blair County Drug and Alcohol Agreement (SAP Program)

Mr. Postles moved that the Board approve the Agreement with Blair County Drug and Alcohol to administer the SAP program, as presented. Seconded by Mr. McMonagle. Motion carried – all members voting in the affirmative.

Local Advisory Committee May Meeting Minutes Approval

Mrs. Ranalli moved that the Board approve the Local Advisory Committee May 2022 meeting minutes as presented. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

Occupational Advisory Committee May Meeting Minutes Approval

Mrs. Ranalli moved that the Board approve the Occupational Advisory Committee May 2022 meeting minutes as presented. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

Approval of Field Trip Requests

Mr. Postles moved that the following list of Field Trip Requests be approved. Seconded by Mrs. Ranalli. Motion carried – all members voting in the affirmative.

8/11/2022	J. Metzler	30 kindergarten students to ride the school bus during orientation, at a cost of \$60.99.
Various	P. Kensinger	Creative compassion students to distribute items to different locations throughout the 2022-23 school year, at no cost to the district.

Summer School Teachers

Mrs. Ranalli moved that the Board allow the Superintendent to appoint summer school teachers for the summer of 2022, at a rate of \$25/hour. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Resignation – Band Front Advisor – Kayla Detwiler

Mr. Detwiler moved that the Board approve Kayla Detwiler's letter of resignation as Band Front Advisor, effective immediately. Seconded by Mrs. Norris. Motion carried – all members voting in the affirmative.

Service Personnel Staff Salaries 2022-23

Mrs. Norris moved that the 2022-23 Service Personnel salaries be placed on file as part of the official minutes. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request – Gloria Ginter

Mrs. Kensinger moved that the Board ratify the Superintendent's approval of leave without pay for Gloria Ginter on May 11 - 12, 2022. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Use of Facilities Request

Mr. Postles moved that the following Use of Facilities Request be approved. Seconded by Mr. McMonagle. Motion carried – all members voting in the affirmative.

- Amy Hileman is requesting permission to use the gym during the summer and fall, when available, for Junior High Girls' Basketball recreation.
- Carrie Loose is requesting the use of the High School Library and Elementary Playground on July 25-29, 2022, for SAP liaisons to conduct an Intermediate Revolving Group.
- Mike Reffner is requesting permission to use the weight room in the high school gym for summer training.
- Patty Kensinger is requesting the use of Home Ec room and Auditorium throughout the 2022-23 school year for Creative Compassions.

Adjournment

Mr. Hileman moved to adjourn. Seconded by Mr. Postles. Motion carried – meeting was adjourned at 8:57p.m.

Board Secretary